

**DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS**

1700 K STREET  
SACRAMENTO, CA 95811  
TDD (916) 445-1942  
(916) 445-7456



DATE: April 2, 2009 ACLA Letter No. 09-02

TO: All County Lead Agencies

SUBJECT: SUBSTANCE ABUSE AND CRIME PREVENTION ACT (SACPA) OF 2000  
and SUBSTANCE ABUSE OFFENDER TREATMENT PROGRAM (OTP)  
FISCAL YEAR 2009-10 PLAN AND APPLICATION

REFERENCE: Title 9, California Code of Regulations; and Health and Safety Code Sections  
11999.4-11999.13

This letter transmits the updated instructions and templates for submitting the county plan under the Substance Abuse and Crime Prevention Act (SACPA) of 2000 and the application for the Substance Abuse Offender Treatment Program (OTP) for Fiscal Year (FY) 2009-10.

The Office of Criminal Justice Collaboration (OCJC) revised both SACPA and OTP requirements for FY 2009-10 submissions. The revisions were made to help ADP better understand what services are provided in each county and how program outcomes are captured.

The Department of Alcohol and Drug Programs (ADP) will release FY 2009-10 preliminary allocations in a separate ACLA letter, however, early release of the plan/application guide and template allows the county to begin working on the narrative portion of the plan and application. Deadline for submission will be 30 days after ADP notifies the county of its preliminary FY 2009-10 allocation amount. Allocation and distribution of SACPA and OTP funds will be contingent upon enactment of the FY 2009-10 State Budget, ADP approval, and submission of required Board of Supervisors approval.

If you have questions on submission of your county SACPA plan and OTP application, contact your SACPA County Liaison or OCJC at (916) 445-7456 or [SACPA@adp.ca.gov](mailto:SACPA@adp.ca.gov).

Sincerely,

A handwritten signature in blue ink, reading 'Millicent Gomes'.

MILLICENT GOMES  
Deputy Director  
Office of Criminal Justice Collaboration

Attachments: [FY 2009-10 SACPA County Plan and OTP Application Instructions](#)  
[Attachment A, FY 2009-10 SACPA County Plan and OTP Application Template](#)  
[Attachment B, OTP Decline of Funds Form](#)



**DO YOUR PART TO HELP CALIFORNIA SAVE ENERGY**  
For energy saving tips, visit the Flex Your Power website at  
<http://www.flexyourpower.ca.gov>